

**REAL ESTATE APPRAISERS
APPLICATION ADVISORY COMMITTEE
VIRTUAL TELECONFERENCE
MEETING MINUTES
OCTOBER 12, 2016**

PRESENT: Peter Bronek (*via GoToMeeting*), Duane Heins (*via GoToMeeting*), Thomas Kneesel (*via GoToMeeting*), Wanda Wood (*via GoToMeeting*)

EXCUSED: Frank Hopp, Peter Moegenburg, David Wagner

STAFF: Tom Ryan, Executive Director; Nilajah Hardin, Bureau Assistant; and other Department staff

CALL TO ORDER

Thomas Kneesel, Chair, called the meeting to order at 10:01 a.m. four (4) members were present.

ADOPTION OF AGENDA

MOTION: Duane Heins moved, seconded by Peter Bronek, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Peter Bronek moved, seconded by Wanda Wood, to approve the minutes of May 4, 2016 as published. Motion carried unanimously.

**REVIEW AND CONSIDERATION OF APPLICANTS' APPRAISAL EXPERIENCE AND
APPRAISAL REPORTS, OR ANY RECEIVED AFTER PREPARATION OF THE AGENDA**

Shannon Neumann

MOTION: Wanda Wood moved, seconded by Duane Heins, to recommend denial of the appraisal reports. **Reason For Denial:** Reports do not comply with USPAP Standards 1 and 2. Motion carried unanimously.

Sarah Pelikan

MOTION: Wanda Wood moved, seconded by Peter Bronek, to table this matter for submission of additional reports and information. Motion carried unanimously.

Jeffrey Carlson

Review of the application of Jeffrey Carlson is in progress.

Approval was recommended prior to the meeting for the following applicants on the agenda: Leslie Grenzow, Jay Diefenbaugh and Shane Williamson.

ADJOURNMENT

MOTION: Wanda Wood moved, seconded by Duane Heins, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:55 a.m.